

BC COLLABORATIVE ROSTER SOCIETY

'Confidence in Quality'

Membership Requirements

1. General Requirements

- 1.1. The Collaborative Practitioner is a member in good standing of:
 - 1.1.1. The International Academy of Collaborative Professionals; and
 - 1.1.2. A collaborative practice group, including groups that meet in person, via telephone or web based face-to-face meetings.
- 1.2. The Collaborative Practitioner has liability insurance in a minimum amount of \$1,000,000 either through their professional organization or third party coverage.

2. Membership Requirements for Lawyers:

- 2.1. Membership in good standing with the Law Society of British Columbia, with no practice restrictions related to the practice of family law;
- 2.2. At least 12 hours of basic Interdisciplinary Collaborative training. Qualified trainings must meet the IACP Minimum Standards for trainings;
- 2.3. At least 30 hours of training in client centered, facilitative conflict resolution (mediation training - interest-based, narrative or transformative mediation programs).
- 2.4. At least 14 hours of family violence screening training (identifying, assessing and managing family violence and power dynamics in relation to dispute resolution processes design). Qualified trainings are those provided by the JIBC, CLE or any other training provider that is recognized as providing high quality training in this field.
- 2.5. A minimum of 15 hours of training or education in the following specific areas:
 - interest based negotiating training
 - communication skills training
 - family dynamics
 - the impact of separation and divorce on children and families
 - further collaborative training
 - advanced mediation skills
 - further interdisciplinary collaborative training

2.6. Must have completed eight (8) collaborative files with signed participation agreements in the Metro Vancouver region or six (6) outside of Metro Vancouver. These collaborative files must have been completed within five (5) years of the application to the BCCRS.

3. Membership Requirements for Mental Health Professionals:

- 3.1. Must hold a license or professional accreditation and be a member in good standing of one of the following:
- R. Psych - Registered Psychologist
 - RSW/RCSW - Registered Social Worker or Registered Clinical Social Worker
 - RCC – Registered Clinical Counselor
 - CCC – Canadian Clinical Counselor
 - M&FT – Marriage and Family Therapist
 - Psychiatrist
- 3.2. Background, education and experience in
- Family systems theory
 - Individual and family life cycle and development
 - Assessment of individual and family strengths
 - Assessment and challenges of family dynamics in separation and divorce
 - Challenges of restructuring families after separation
 - Expertise in child development, clinical experience with a specialty focus on children and an in-depth understanding of children’s unique issues in divorce
- 3.3. At least 12 hours of basic Interdisciplinary Collaborative training. Qualified trainings must meet the IACP Minimum Standards for trainings;
- 3.4. At least 30 hours of training in client centered, facilitative conflict resolution (mediation training - interest-based, narrative or transformative mediation programs).
- 3.5. At least 14 hours of family violence screening training (identifying, assessing and managing family violence and power dynamics in relation to dispute resolution processes design) or equivalent professional experience. Qualified trainings are those provided by the JIBC, CLE or any other training provider that is recognized as providing high quality training in this field.
- 3.6. At least 3 hours of training aimed at giving the mental health professional a basic understanding of the law in British Columbia as it pertains to families.
- 3.7. A minimum of 15 hours of training or education in the following specific areas:
- interest based negotiating training

- communication skills training
- family dynamics
- further collaborative interdisciplinary training
- advanced mediation skills

3.8. Must have completed five (5) collaborative files with signed participation agreements. These collaborative files must have been completed within five (5) years of the application to the BCCRS.

4. Membership Requirements for Financial Practitioners:

4.1. Professional license or designation in good standing in one of the following:

- CA – Chartered Accountant
- CGA – Certified General Accountant
- CMA – Certified Management Accountant
- CPA – Certified Public Accountant
- CFP – Certified Financial Planner

4.2. Background, education and experience in:

- Financial aspects of divorce
- Cash management and spending plans
- Retirement and pension plans
- Income tax
- Risk management
- Individual and family financial planning concepts
- The emotional impact of separation and divorce on children and families

4.3. At least 30 hours of training in client centered, facilitative conflict resolution (mediation training - interest-based, narrative or transformative mediation programs).

4.4. At least 12 hours of basic Interdisciplinary Collaborative training. Qualified trainings must meet the IACP Minimum Standards for trainings;

4.5. At least 20 hours of education in the financial aspects of divorce, giving the financial professional a basic understanding of family law in British Columbia. Such education must include the following:

- Family Law legislation in British Columbia
- Divorce procedures and process options
- Property – valuation and division
- Pensions and RRSPs – valuation and division
- Cash flow management, including budgeting
- Child and spousal support

- Financial implications of different scenarios for settlement, including analysis and future projections of net worth and cash flow
- 4.6. At least 14 hours of family violence screening training (identifying, assessing and managing family violence and power dynamics in relation to dispute resolution processes design). Qualified trainings are those provided by the JIBC, CLE or any other training provider that is recognized as providing high quality training in this field.
- 4.7. A minimum of 15 further hours of training in the following areas:
- interest based negotiating training
 - communication skills training
 - family dynamics
 - further interdisciplinary collaborative training
 - advanced mediation skills
- 4.8. Must have been involved with three (3) collaborative files with signed participation agreements. These collaborative files must have been completed within five (5) years of the application to the BCCRS.

5. Code of Conduct

- 5.1. As a condition of admission to the BCCRS, Collaborative Professionals must affirm the IACP Ethical Standards for Collaborative Practitioners.

6. Supporting References

- 6.1. All applications for membership in the BCCRS must be accompanied by three reference letters attesting to the applicant's fitness as a collaborative practitioner. The reference letters must be from collaborative colleagues and two out of the three letters must be from within your own profession. Letters must be received directly from the referee or if submitted with the application, must be received in an envelope sealed by the referee.

7. Additional Discretionary Requirements

- 7.1. The Roster Committee of the BCCRS may request an interview with the applicant as part of the admission process.
- 7.2. In the course of considering an application, the Roster Committee of the BCCRS may:
- Receive or request further information or submissions from an applicant;
 - Decide when extensive experience and established credibility or other such evidence can substitute for some of the training, education requirements listed in this document or prerequisite number of cases;

- Request additional evidence demonstrating that licensing, educational and training requirements have been met;
 - Make admission to the BCCRS provisional, conditional or on terms.
- 7.3. The Roster Committee of the BCCRS reserve the right to refuse admission to an applicant despite the fact that the applicant meets the technical requirements for admission. In such situations, the Roster Committee will offer the applicant an interview to discuss the application and the Roster Committee's concerns.
- 7.4. In the event that an applicant has not been involved in the minimum number of cases in the proceeding five (5) years required to join the BCCRS, he or she may send a written explanation to the Roster Committee of the BCCRS explaining the circumstances. The Roster Committee will review the written submission and may vary the minimum number of cases required for membership certain circumstances.

8. On Going Membership Requirements

- 8.1. All professionals, after admission to the BCCRS, must engage in a minimum of fifteen (15) hours per year of on going professional development or continuing education related to the Collaborative Practitioner's collaborative practice. Of the 15 hours, at least seven (7) must be directly related to interdisciplinary collaborative skills. The remaining 8 hours may include:
- Mediation trainings
 - Communication skills training
 - Family systems or family development trainings
 - Attendance at practice group events, including dinner meetings
 - Any program from the International Academy of Collaborative Professions, including the attendance at the annual forum or the Collaborative Institute
 - Participation in a recognized collaborative practice mentoring program
- 8.2. After admission to the BCCRS, the Collaborative Practitioner must maintain an active collaborative practice. Each professional must be involved in the following number of collaborative files per year:
- Lawyers: 3 new collaborative files (participation agreements signed) or at least 15 hours of involvement in on-going collaborative file(s)
 - Mental Health Professionals: 2 new collaborative files (participation agreements signed) or at least 10 hours of involvement in an on-going collaborative file(s)
 - Financial Professionals: 1 new collaborative file (participation agreement signed) or at least 5 hours of involvement in an on-going collaborative file(s)
- 8.3. In the event that a BCCRS member is not able to comply with the requirements set out in clause 8.2, he or she must send a written report to the Roster Committee

of the BCCRS explaining the circumstances surrounding non-compliance. The Roster Committee will review the written submission and may waive the requirement of clause 8.2 in certain circumstances.

- 8.4. After admission to the BCCRS, the Collaborative Practitioner must continue to maintain membership in the IACP and a practice group.
- 8.5. After admission to the BCCRS, the Collaborative Practitioner must maintain liability insurance of at least \$1,000,000 through their professional organization or third party insurer.

9. Additional Issues

- 9.1. A complaint made about a Collaborative Practitioner to the Practice and Ethics Committee may result in termination or non-renewal of membership in the BCCRS.